



BENEFITS

- ◆ *Instant credibility* conveyed by prestigious business addresses
- ◆ *Designed to impress* well-appointed lobbies & private meeting rooms
- ◆ *Guaranteed flexibility*
3 Columbus locations
- ◆ *Secure T1 Internet* connections included in all meeting rooms
Optional
- ◆ *Available by request*
LCD Projector, Video Conferencing, Catering, Beverage service
- ◆ *On-site professionals* to assist you

What is the cost of a bad first impression?

Our Office / Meeting Room Programs
GUARANTEE
a world-class business image & a professional staff to support your meeting needs during business hours!

BRONZE Part-time Office/Meeting Room Program

EXECUTIVE
OFFICE
PLACE

Your Place
in the business **World**

AIRPORT: 614.418.1700

DUBLIN: 614.734.8300

WORTHINGTON: 614.985.3600

www.ExecutiveOfficePlace.com



Prospects & Loyal Clients are greeted professionally & courteously

Need credibility and a professional image?

When prospects & loyal clients need to conduct business, *they prefer not to meet in coffee shops or restaurants where privacy is at risk*

Prospects who are shopping for services often avoid businesses that don't have a *professional image and business office*

Loyal clients are more likely to refer friends & acquaintances to you when they are confident *they are dealing with a reputable business*

Clientele & applicants are often *leery of meeting in non-business establishments*

Growing your business depends upon impressing your clients.

Our experienced staff will professionally greet your clients & guests

Privacy is important.

Unlike restaurants & coffee shops, our conference rooms & meeting rooms are private – guaranteeing your clients' & your confidentiality

Unexpected business needs? No problem.

Our professional staff is here to assist you. If you need copies or faxes – we can help. If you need equipment such as an LCD projector, or documents printed from your laptop, we can accommodate you. We even have a notary if needed. Flexibility & service are the essence of our company.



When you're on the go, we can help your business grow

BRONZE Office / Meeting Room Program

Use of Executive Office Place's meeting rooms at prestigious business locations

A professional receptionist in an attractive lobby to cordially greet your clients & guests

Conference rooms & meeting rooms at 3 locations with convenient online booking

Additional Optional Services Available!

A skilled professional to courteously answer your phone with a personalized greeting M-F 8:30 am – 5:00 pm

Mail sorting & handling daily

A business telephone number dedicated to your business only

Private, confidential voice mail accessible 24/7

Complimentary coffee service for you & your guests

An 800 line for incoming calls within the U.S.

Admin support	Presentations
Copies & Binding	Private offices
Database creation	Video Conferencing

When you are ready to earn more, the EOP Team is here to provide the types of services you need. See any member of our staff for more details. After we better understand your goals, we'll show you how our company can improve your company's productivity and profitability.